



THE UNIVERSITY OF BRITISH COLUMBIA

Teacher Education Office, Faculty of Education

2125 Main Mall

Vancouver, BC V6T 1Z4

Telephone: 604-822-5242 Fax: 604-822-8227

Email: teacher.ed@ubc.ca

Web: www.educ.ubc.ca/teacher_ed/

Bachelor of Education Web Registration Guide - 2009 Winter Session Native Indian Teacher Education Program, Year 4 (BEDE)

PROGRAM INFORMATION

The Bachelor of Education Elementary Option prepares **students to teach all grades (K-7)** in the elementary school. The program of studies is the same for all elementary teacher candidates; however, the mode of instruction and educational experiences somewhat vary from cohort to cohort.

Each cohort practicum is located in a designated geographic area. It is your responsibility to arrange for transportation to your practicum school. Requests for change of cohort based on transportation will not be granted.

PROGRAM ORIENTATION – SEPTEMBER 8, 2009

- **All teacher candidates are expected to attend orientation.**
- The orientation schedule will be available on the Teacher Education Website mid-August.
- Regularly scheduled classes begin September 8, 2009 at 4:30 pm.

ADDITIONAL INFORMATION

Promotion of NITEP teacher candidates to Year 4 must be approved by the NITEP Coordinator. Check your year status on the Student Services Centre, Registration screen. If Year 4 is not indicated, or if your registration is blocked, contact the NITEP Coordinator for information.

Teacher candidates who proceed to Year 4 without having completed 90 credits of academic studies should register for the remaining required academic credits (9) in 2010 Summer Session. Summer registration will take place in March 2010.

This Registration Guide is to complement the NITEP Handbook and registration instructions that you have received from advising.

COHORT INFORMATION

Teacher candidates stay together throughout most of their course work. All cohorts prepare teacher candidates to teach grades K-7.

Cohorts are organized by geographic location for practicum placements. Placements in Catholic, independent schools will be options for all cohorts. Information about choosing a Catholic school placement will be available at the September orientation.

When your registration is complete, the Standard Timetable will contain the following required courses: EDST 314, EDUC 310, 315, 316, 321, 441, LLED 310, LLED 320, EPSE 317, ARTE 320, PETE 320, MAED 320, MUED 320, SCED 320 and SSED 320.

When registering, if you discover that a standard timetable contains a course that you have previously completed (e.g. EDST 314) continue to register into the standard timetable. Once your registration is complete, contact either the NITEP Coordinator or a Coordinator in the Teacher Education Office to have your registration adjusted.

Seats are available in the following cohort:**1) DIVERSITY COHORT**

Teacher candidates enrolled in the Diversity Cohort participate in a two-year elementary education program. They have the opportunity to explore social justice issues in courses during the first year of their program. In addition, teacher candidates also have the opportunity to develop a mini-proposal for a social activism project completed during their extended practicum taking place during the second year. Teacher candidates and their school advisors are able to attend a series of outstanding workshops related to the themes of Diversity and Social Justice. Practica placements are normally in Vancouver schools.

Students interested in this cohort will register into one of the following standard timetables:

- NITEP Option - Year 4 Elementary: Diversity Cohort (section 201) - Vancouver Practica

GENERAL REGISTRATION INSTRUCTIONS

1. **Registration opens: July 2, 2009 at 11:00 am**
2. Registrants must pay the \$100 non-refundable deposit **prior to** starting course registration. The deposit can be paid on-line at the Student Service Centre using a Mastercard, VISA or Electronic Funds Transfer. For other payment options, go to <http://students.ubc.ca/finance/fees.cfm>. Registrants are responsible for arranging payment of this deposit even if the funds are issued from their bands.
3. **Plan a conflict-free timetable by creating worklists.** Logon to the Student Services Centre at www.students.ubc.ca/ssc using your Campus Wide Login (CWL). Registrants can create multiple worklists by adding standard timetables (instructions below). Once registration opens, registrants can register in a selected worklist; registration will only be successful if the timetable and/or course has space available.
4. **Ready to begin registration.** Log on to the **Student Services Centre** at www.students.ubc.ca/ssc using your Campus Wide Login (CWL) (*new registrants will be prompted to create a CWL when they login using their student number and birthdate*).
5. Registrants can complete registration into a selected worklist if previously created. If registration into your worklist was unsuccessful, or if you did not complete a worklist prior to the registration date, you will need to proceed with the following step:

To add a standard timetable: click Course Schedule, select the session (2009 Winter) and click on Standard Timetable (STT). Select your program (BEDE, Year 4), click on your timetable selection and the Register STT button.
6. Once registration is complete, click on **Timetable** to view and print your course schedule. Please repeat this process prior to class start as timetable changes may occur.
7. Click on **My Financial Account** to check deadlines and pay fees and update mailing and Email addresses, if necessary.
8. **Not confident using the Student Services Centre.** Use the SSC Tutorials located in the Quicklinks to help you learn to navigate the system.