



## Bachelor of Education Web Registration Guide - 2009 Winter Session 12-Month Elementary Option, July Start (BEDE)

### **PROGRAM INFORMATION**

The Bachelor of Education Elementary Option prepares all teacher candidates to teach **all grades (K-7)** in the elementary school. The program of studies is the same for everyone; however, instructional approach and educational experiences vary from cohort to cohort. Teacher candidates in the 12-month program remain in cohorts together for most of their course work.

All cohorts have pre-determined practicum placements. It is your responsibility to arrange for transportation to your practicum school. Requests for change of cohort based on transportation will not be granted.

### **DATES OF REGISTRATION & COURSE INFORMATION**

- **May 12, 2009.** You completed registration into courses held in 2009 Summer Session term 2, June 29-August 14, 2009 (11 credits 102/112 OR 11 credits 107/117). No further registration is required for Summer Session.
- **July 10, 2009. Registration for 2009 Winter Session,** September 8, 2009 – May 14, 2010, Winter Terms 1 & 2 for a total of 40 credits (102/112) or 38 credits (107/117). Please complete your registration on this day. (SEE BELOW)
- **March, 2010. Registration for 2010 Summer Session,** May 17 – June 25, 2010 for a total of 12 credits.

### **GENERAL REGISTRATION INSTRUCTIONS**

1. **Registration opens: July 10, 2009 at 09:00 am**
2. Registrants must pay the \$100 non-refundable deposit **prior to** starting course registration. The deposit can be paid on-line at the Student Service Centre using a Mastercard, VISA or Electronic Funds Transfer. For other payment options, go to <http://students.ubc.ca/finance/fees.cfm>
3. **Plan a conflict-free timetable by creating worklists.** Log on to the Student Services Centre at [www.students.ubc.ca/ssc](http://www.students.ubc.ca/ssc) using your Campus Wide Login (CWL). Registrants can create multiple worklists by adding standard timetables (instructions below). Once registration opens, registrants can register a selected worklist; registration will only be successful if the timetable and/or course has space available.
4. **Ready to begin registration.** Log on to the **Student Services Centre** at [www.students.ubc.ca/ssc](http://www.students.ubc.ca/ssc) using your Campus Wide Login (CWL) (*new students will be prompted to create a CWL when they login using their student number and birthdate*).
5. Registrants can complete registration into a selected worklist. If registration into your worklist was unsuccessful or if you did not complete a worklist prior to the registration date, you will need to proceed with the following step:  
**To add a standard timetable:** click Course Schedule, select the session (2009 Winter) and click on Standard Timetable (STT). Select your program (BEDE, Year 1), click on your timetable selection and the Register STT button.
6. Once registration is complete, click on **Timetable** to view and print your course schedule. Please repeat this process prior to class start as timetable changes may occur.
7. Click on **My Financial Account** to check deadlines and pay fees
8. Update mailing and Email addresses if necessary

9. **Not confident using the Student Services Centre?** Use the SSC Tutorials located in the Quicklinks to help you learn to navigate the system.

## **12-MONTH ELEMENTARY OPTION – JULY START COHORT INFORMATION**

Teacher Candidates in the 12-month elementary option remain in cohorts together for most of their course work. **All cohorts prepare Teacher Candidates to teach grades K-7.**

**Please select the standard timetable corresponding to the same COHORT and SECTION NUMBER (Sections 102/112 for TELL or 107/117 for Teaching from the Heart) that you registered into for 2009 Summer Session:**

**TELL Cohort Section 102 – 12 Month Elementary July Start 2009/10 - Generalist Cohort: Teaching English Language Learners (section 102): STT 90061**

**TELL Cohort Section 112 – 12 Month Elementary July Start 2009/10 - Generalist Cohort: Teaching English Language Learners (section 112): STT 91079**

**Teaching from the Heart Cohort Section 107 – 12 Month Elementary July Start 2009/10 - Generalist Cohort: Teaching from the Heart (section 107): STT 95733**

**Teaching from the Heart Cohort Section 117 – 12 Month Elementary July Start 2009/10 - Generalist Cohort: Teaching from the Heart (section 117): STT 96567**

**No further registration is required or permitted.**