

# THE BACHELOR OF EDUCATION DEGREE PROGRAM ADMISSION APPLICATION

The Faculty of Education, The University of British Columbia, welcomes your application for admission to the Bachelor of Education program.

This form is to be used by applicants who wish to apply for admission to the Bachelor of Education - Elementary 12-month option - French Language and Global Study (FLAGS) cohort.

---

## APPLICATION INSTRUCTIONS

### Section A - PERSONAL DATA and APPLICATION FEES

*Complete Section A in full.*

All applicants must enclose an Application Fee. For applicants presenting all academic documents from within Canada, the fee is \$61.20 Canadian. For applicants presenting any academic documents from outside Canada, the fee is \$91.80. For applicants who have formerly applied and registered for undergraduate studies at the Faculty of Education (NOT including the School of Human Kinetics), the fee is \$35.70. These fees are non-refundable and should be made payable to The University of British Columbia by **VISA, MasterCard, money order or certified cheque in Canadian funds. If paying in person, cash or Interac is also accepted. Personal cheques are not accepted.** Applications will not be processed unless the appropriate application fees have been paid.

### Section B - CITIZENSHIP OR IMMIGRATION STATUS

*Complete Section B in full.*

Permanent residents (landed immigrants) must provide proof of immigration.

### Section C - BACHELOR OF EDUCATION PROGRAM OPTIONS

Successful applicants are admitted before June 2012 for the 2012-13 Winter Session to register in courses, which begin at UBC in September. In July 2012, students may begin a five-week immersion experience in French at a French-language university in Quebec.

Applications of applicants who are not admitted to the FLAGS cohort because of limited space will be evaluated for the regular September admission.

### Application Deadline for B.Ed. program:

<u>Application Deadline</u>	<u>Document Deadline</u>
15 February 2012	15 February 2012

### Section D - ACADEMIC HISTORY

**Make sure to tick a “No” or “Yes” box of the first two statements in Section D.**

**Transcripts:** Applicants are responsible for submitting official transcripts which have an official seal and signature (photocopies and faxed copies are not acceptable) for all post-secondary institutions attended and currently attending. **Official transcripts become the property of the University.** Irreplaceable documents will be returned upon written request.

- Transcripts from all post-secondary institutions are required.
- Source transcripts from all post-secondary institutions where courses were taken and transferred to other institutions are required.
- Current and former UBC students need not provide transcripts for courses and programs completed at UBC. However, they must provide transcripts from post-secondary institutions where courses were taken and transferred to UBC.
- All transcripts must be sent to the Teacher Education Office directly from institutions.

Applicants who have attended a post-secondary institution(s) outside Canada should submit a calendar or catalogue. Any official transcript issued in a language other than English or French must be accompanied by a certified English translation. The translation should be prepared by a recognized translator or translation agency.

If applicants have begun but not completed a teacher education program (or a Bachelor of Education program) at UBC or at another institution, they must provide detailed information on a separate sheet. Applications will not be evaluated until this information is received.

Applicants may also be required to provide further information on their academic record if the Faculty has deemed it necessary.

### Section E - REFEREES

The Faculty accepts two confidential reports (from the two referees indicated on this form). Applicants who decide to have a confidential report sent from a different referee than the two they have indicated, should inform the Teacher Education Office of the change. The Faculty accepts only two confidential reference reports.

### Optional Information

#### Applicants with disabilities:

If you would like to indicate that you have a disability, please provide a brief statement on a separate sheet and attach it to this application form.

Prospective applicants with disabilities are encouraged to contact UBC Access and Diversity (<http://students.ubc.ca/access>) for advising before applying to the Teacher Education Program.

---

## Freedom of Information

Personal information provided on this application and supplementary application forms is collected pursuant to the *University Act*, R.S.B.C. 1996, c. 468 and the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165. The information will be used for the purposes of admission, registration and other decisions on your status at the University. Information may also be provided to University student and alumni bodies, to the professional organizations in British Columbia and may also be used for research purposes. When used for research purposes individual identities will not be disclosed.



**ACADEMIC REQUIREMENTS and EVALUATION FORM**  
**Elementary 12 month Option - French Language and Global Study**

NAME: _____	UBC STUDENT NUMBER: _____
UNIVERSITY ATTENDED _____	DEGREE: Completed <input type="checkbox"/> In progress <input type="checkbox"/> Projected month/year of completion _____
DISCIPLINE _____	

Please indicate courses taken to meet prerequisite requirements

ENGLISH (6 CR.)	
LAB SCIENCE (3 CR.)	
MATH (3 CR.)	
CANADIAN HIST. OR GEOG. (3 CR.)	
CANADIAN STUDIES (3 CR.)	
SENIOR CREDITS (18 CR.)	
4 YEAR DEGREE	



--	--	--	--	--	--	--	--

UBC student number (if applicable)

**FACULTY OF EDUCATION SUMMARY OF EXPERIENCE**

Elementary 12 month option – French Language and Global Study (FLAGS)

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Middle Name

Summarize the nature and extent of your volunteer/work experience with school age children and youth.

Volunteer/Work Activities	Dates	Hours/week	Supervisors (indicate name and phone number if possible)
Organization: _____ Duties: _____ _____	From Mon/Yr to Mon /Yr		
Contact email address: _____  Organization: _____ Duties: _____ _____			
Contact email address: _____  Organization: _____ Duties: _____ _____			
Contact email address: _____  Organization: _____ Duties: _____ _____			
Contact email address: _____  Organization: _____ Duties: _____ _____			
Contact email address: _____  Organization: _____ Duties: _____ _____			
Contact email address: _____  Organization: _____ Duties: _____ _____			
Contact email address: _____			

List below any relevant extra-curricular and/or community activities or work experiences in which you have participated. Indicate any leadership roles or offices you have held.

---



---



---



---

**PERSONAL ESSAY**

How has today's music, film, video, fashion, and/or social media impacted the learning of children and youth? Comment from your experiences with young people. (Typed. Maximum 500 words.) Sign and date at bottom. This essay must be composed and written by the applicant.

I hereby certify the above work is completely my own.

Signature: \_\_\_\_\_ Date : \_\_\_\_\_



**THE UNIVERSITY OF BRITISH COLUMBIA  
FACULTY OF EDUCATION**

**Confidential Report on Applicant**

**To the Applicant:**

*You must arrange for the submission of two Confidential Reports to be sent on your behalf. The Faculty will not accept more than two reports. Referees should be selected from those who are familiar with your experiences, interests and abilities relevant to the teaching profession. Therefore, it is essential that you choose a referee who has observed your work with children or youth and who is not a family member or a personal friend.*

*Please complete this section before presenting this form to your referee.*

**Your name:** \_\_\_\_\_ **UBC Student Number:** \_\_\_\_\_  
(print clearly) (if applicable)

**Indicate the primary option to which you are applying:** Elementary  Middle Years  Secondary

It is the responsibility of the applicant to ensure that Confidential Reports are submitted by the deadline, 15 February 2012.

**To the Referee:**

The above named individual has applied for admission to the Bachelor of Education program. The B.Ed is a professional degree program intended to graduate teachers with an initial level of competence for the practice of teaching in British Columbia. It is important that applicants who have demonstrated suitable personal qualities be selected. Please comment on your direct observations of this applicant, particularly his/her interactions with children and/or youth. Please respond to the sections below and on the following page. If you respond UK to more than 2 categories, consider advising the applicant to choose another referee.

1. What is your relationship to the applicant? \_\_\_\_\_
2. How long have you known them in this capacity? \_\_\_\_\_
3. Please rank the applicant as follows:  
Poor = 1, Fair = 2, Good = 3, Very good = 4, Exceptional = 5, Unknown = UK

Personal Qualities	Rank	Comments to support assessment of applicant's work with children and/or youth (required)
Work ethic, including dependability and reliability		
Leadership skills		
Ability to solve problems		
Flexibility which includes the ability to adapt to changed circumstances and/or cope with stressful situations		
Interpersonal skills with children/youth, including the ability to set reasonable limits		
Interpersonal skills with adults, including the ability to receive feedback and respond to suggestions		
Ability to communicate effectively in English orally and in writing		

**4. English language competence – based on your observations:**

Does this applicant write correctly and effectively in English?

Yes     No     No information

Does he/she speak English correctly and effectively?

Yes     No     No information

Comments/additional characteristics: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5. Please comment on the applicant’s motivation for teaching and other demonstrated strengths.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. Please comment or elaborate on any areas, where you have reservations concerning the applicant’s suitability for entering a teacher education program.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Overall recommendation:**

- Highly recommended*
- Recommended*
- Recommended with reservation*
- Not recommended*

Thank you for your thoughtful reflections on this applicant.

**Name of Referee:** \_\_\_\_\_  
(Please print or type)

**Signature of Referee:** \_\_\_\_\_

**Telephone: (day)** \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Organization:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**To the Referee:**

**Sign the form. Place the completed original form in an envelope, seal the envelope, and then SIGN YOUR NAME ACROSS THE SEALED FLAP OF THE ENVELOPE. Return this sealed envelope to the applicant for inclusion with the application, or send it directly to the Teacher Education Office, Faculty of Education, UBC, 2125 Main Mall, Vancouver, BC V6T 1Z4.**

*All references are confidential. If the envelope is unsealed and/or if the unsealed flap of the envelope is unsigned, the reference will not be accepted as a confidential document and the applicant must arrange to have another confidential report sent to the Teacher Education Office.*

It is the policy of the University to treat the reports of reference, which it receives, as confidential. It can, however, be required under Freedom of Information legislation to disclose the substance of any report of reference but only where that can be done without disclosing the identity of the writer. However, in rare cases, the University may be required by a court to disclose the reference in its entirety to parties to litigation.



**THE UNIVERSITY OF BRITISH COLUMBIA  
FACULTY OF EDUCATION**

**Confidential Report on Applicant**

**To the Applicant:**

You must arrange for the submission of two Confidential Reports to be sent on your behalf. The Faculty will not accept more than two reports. Referees should be selected from those who are familiar with your experiences, interests and abilities relevant to the teaching profession. Therefore, it is essential that you choose a referee who has observed your work with children or youth and who is not a family member or a personal friend.

Please complete this section before presenting this form to your referee.

Your name: \_\_\_\_\_ UBC Student Number: \_\_\_\_\_  
(print clearly) (if applicable)

Indicate the session and the primary option to which you are applying:

July (Elementary 12-month only)  September   
Elementary 12-month  Middle Years  Secondary

It is the responsibility of the applicant to ensure that Confidential Reports are submitted by the deadline, 15 February 2012.

**To the Referee:**

The above named individual has applied for admission to the Bachelor of Education program. The B.Ed is a professional degree program intended to graduate teachers with an initial level of competence for the practice of teaching in British Columbia. It is important that applicants who have demonstrated suitable personal qualities be selected. Please comment on your direct observations of this applicant, particularly his/her interactions with children and/or youth. Please respond to the sections below and on the following page. If you respond UK to more than 2 categories, consider advising the applicant to choose another referee.

1. What is your relationship to the applicant? \_\_\_\_\_
2. How long have you known them in this capacity? \_\_\_\_\_
3. Please rank the applicant as follows:  
Poor = 1, Fair = 2, Good = 3, Very good = 4, Exceptional = 5, Unknown = UK

Personal Qualities	Rank	Comments to support assessment of applicant's work with children and/or youth (required)
Work ethic, including dependability and reliability		
Leadership skills		
Ability to solve problems		
Flexibility which includes the ability to adapt to changed circumstances and/or cope with stressful situations		
Interpersonal skills with children/youth, including the ability to set reasonable limits		
Interpersonal skills with adults, including the ability to receive feedback and respond to suggestions		
Ability to communicate effectively in English orally and in writing		

**4. English language competence – based on your observations:**

Does this applicant write correctly and effectively in English?

Yes     No     No information

Does he/she speak English correctly and effectively?

Yes     No     No information

Comments/additional characteristics: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**5. Please comment on the applicant’s motivation for teaching and other demonstrated strengths.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. Please comment or elaborate on any areas, where you have reservations concerning the applicant’s suitability for entering a teacher education program.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Overall recommendation:**

- Highly recommended*
- Recommended*
- Recommended with reservation*
- Not recommended*

Thank you for your thoughtful reflections on this applicant.

**Name of Referee:** \_\_\_\_\_  
(Please print or type)

**Signature of Referee:** \_\_\_\_\_

**Telephone: (day)** \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Organization:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**To the Referee:**

**Sign the form. Place the completed original form in an envelope, seal the envelope, and then SIGN YOUR NAME ACROSS THE SEALED FLAP OF THE ENVELOPE. Return this sealed envelope to the applicant for inclusion with the application, or send it directly to the Teacher Education Office, Faculty of Education, UBC, 2125 Main Mall, Vancouver, BC V6T 1Z4.**

*All references are confidential. If the envelope is unsealed and/or if the unsealed flap of the envelope is unsigned, the reference will not be accepted as a confidential document and the applicant must arrange to have another confidential report sent to the Teacher Education Office.*

It is the policy of the University to treat the reports of reference, which it receives, as confidential. It can, however, be required under Freedom of Information legislation to disclose the substance of any report of reference but only where that can be done without disclosing the identity of the writer. However, in rare cases, the University may be required by a court to disclose the reference in its entirety to parties to litigation.

## Credit Card Payment Authorization Form

This form can be used to authorize payment to the Faculty of Education for **application fees only**. Tuition deposits and tuition fee payments for those admitted must be made directly to UBC via the electronic options available. For information on tuition fee payment methods please visit:

<https://ssc.adm.ubc.ca/sscpportal/servlets/SRVSSCFramework>

*Print clearly using ink*

\_\_\_\_\_  
Full name of applicant for whom payment is being made

Credit card being used:             VISA                       Master Card

\_\_\_\_\_  
Full name of card holder as it appears on the card

Amount: \$ \_\_\_\_\_

Yr      Mo      Day  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Card holder's signature authorizing payment

-----  
Credit card number

Card expiry date (4 digits)      \_\_\_\_\_  
Mo      /      Yr

*For your protection, credit card information will be destroyed after payment has been processed.*